



**राष्ट्रीय होम्योपैथीआयोग**  
**National Commission for Homoeopathy**  
JawaharLal Nehru BhartiyaChikitsaAvum Homoeopathy  
AnusandhanBhavan

No.61-65, Institutional Area, Opp. 'D' Block, Janakpuri, New Delhi-110 058

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File No. 1-11/2022/NCH/ 10322 -10331

Date: 23 NOV 2022

To,

1. The Principal Secretary/Secretary, (Department of AYUSH / ISM&M / Medical Education/ Health & FW – All State U.T.
2. The Commissioner/Director of AYUSH / ISM&H- All State & U.T.
3. The Registrar of University (Including Deemed Universities) having affiliated/Constituent Homoeopathic Medical Colleges – All State & U.T.
4. The Registrar, Homoeopathic Board/ Council – All State & U.T.
5. The Principal of all the Homoeopathic Medical Colleges and Hospital (including Director, N.I.H. Kolkata & NEIAH, Shillong).
6. Competent Authority, State Fee Regulatory Committee- All State & U.T.

**Sub : Guidelines for determination of fees and all other charges in Private Homoeopathic Institutions and deemed to be universities as per Section 10(1)(i) of the NCH Act, 2020.**

**Ref: GoI, Ministry of AYUSH letter no. L-14030/52/2022-EP-I New Delhi dated 13.06.2022**

Madam/Sir,

With reference to the above cited subject and referred letter, it is to state that as per Section 10(1)(i) of the NCH Act, 2020, the commission shall perform the function as under:-

*'to frame guidelines for determination of fee and other charges in respect of fifty percent (50%), of seats in private medical institutions and deemed to be Universities which are governed under the provision of this Act.'*

2. Accordingly, the guidelines for determination of fees and all other charges has been framed by the Commission which are enclosed herewith for necessary execution from the academic session 2022-23 onwards.
3. This issues with the approval of Competent Authority.

Yours faithfully,

(Prof. Dr. Sanjay Gupta)  
Secretary

Enclosed as above.

Copy to:-

1. The Secretary, Ministry of AYUSH, B Block, GPO Complex, INA, New Delhi-110023.
2. Chairperson, National Commission for Homoeopathy, 61-65, Institutional Area, Janakpuri, New Delhi-110058.
3. Dr. S. R. K. Vidyarthi, Director, Ministry of AYUSH, B Block, GPO Complex, INA, New Delhi-110023.
4. IT Consultant with the direction to upload on website for all other Stake Holders/General Public.

(Prof. Dr. Sanjay Gupta)  
Secretary



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**Guidelines for determination of fees and all other charges Private Homoeopathic Institutions and deemed to be universities as per Section 10(1)(i) of the NCH Act, 2020.**

As per Section 10 sub section (1)(i) of the National Commission for Homoeopathy (NCH) Act, 2020, the Commission shall frame the guidelines for determination of fee and other charges in respect of fifty percent (50%), of seats in private medical institutions and deemed to be Universities which are governed under the provision of NCH Act.

In this regard the GoI Ministry of Ayush had requested the Commission vide letter no. L-14030/52/2022- dated 13.06.2022 to issued the guideline as per the provisions of the Act from the academic session 2022-23.

Accordingly, an Expert Fee Regulatory Committee (FRC) of Commission was constituted under the chairmanship of the former judge of Hon'ble High Court with Chartered Accountant, Academicians, State Administrative Service Administrator and State Fee Regulatory (SFR) executive as members in the constituted committee vide Commission letter dated 20.07.2022.

The Expert Committee after wide and extensive consultations / suggestions from stake holder and general public recommended the fee determination guideline to the Commission which were further accepted by the Commission Meeting held on 04.11.2022. The guidelines shall apply to fifty percent (50%), of seats in private medical institutions and deemed to be Universities and shall also ensure, as far as possible fees shall be at par to the fee structure of the govt. / govt. aided institution in the region for the same programme/ course of study

The guidelines for determination of fee as per Section 10(1)(i) of the NCH Act, 2020, shall apply for all programme/course of study for the purpose to meet out the minimum regulatory requirements are as under:

1. No institution shall charge capitation fee in any form. The Principle of "not for profit" is to be strictly adhered to, for fee fixation.
2. Actual expenses on operations of services and maintenance of institution including attached hospital for conducting the program/ course of study on sustainable basis shall only be considered.
3. For deciding operational cost in case of already existing/ newly established institution the past audited reports of the institution/adjoining institute in the region for reference shall

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be considered, as the case may be. The main operational cost of services and maintenance shall include

- a. Salary and allowances including bonus, if admissible, payable to the sanctioned teaching and non-teaching staff only for the purpose of medical education and should be cross checked against the reflection in the TRACE report of the college generated by the Income Tax authority;
  - b. Expenditure on administrative services and all other essential prescribed regulatory expenses actual incurred by the institutions, to the extent/ use for the academic teaching purpose
  - c. Actual expenses and cost of routine maintenance of infrastructure and all facilities/services as prescribed in the regulations such as laboratories including all consumables, herbal garden, co-curricular / extracurricular activities, housekeeping etc.
  - d. Contingency expenditure including statutory requirements such as audit fee etc and the like;
  - e. Cost of procurement of books and journals for libraries;
  - f. Amortization of capital expenditure excluding the capital expenditure established from the development funds from the fees invested on the infrastructure facilities.
  - g. Any other recurring expenditure to be determined by the Commission or State Fee Regulatory Committee/authority FRC;
4. Fees fixation shall be done in a block of three years or on year to year basis considering consumer price index for subsequent annual increment. However, in the case of newly established colleges, the considering the expenditure required for phase-wise development of the college as per the regulation the fees shall be determined on year to year basis till the student of first batch complete their course. All hospital expenses are not to be included in computing the cost for providing medical education. Only 25 % (twenty five percent) of hospital operational services expenses arrived at on the basis of usage of operational services for the purpose of imparting the education for UG and PG courses as permitted shall be considered for fee determination. Fees fixation shall be done in a block of three years or on year to year basis considering consumer price index for subsequent annual increment.
5. The minimum of 80% of sanctioned number of seats of students is to be taken into account for the purpose of determination of cost per student, separately for UG and PG courses.

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6. Cost of the capital expenditure in respect of a Homoeopathic medical college only shall be taken into account, for the purpose to meet out the minimum regulatory requirements and not for any other purpose/object. Similarly, to meet the working capital requirement of minimum regulatory requirements, may also be undertaken for the purpose of accounting of fees. The loan must be apportioned on a rational and legally tenable basis pertaining to only the medical college and hospital should be considered for fee calculation purposes. Further, the interest cost (which has been capitalized) should also not be considered while determining the student fees because the capitalized portion of the interest will form a part of fixed assets and depreciation value.
7. Depreciation shall be done consistently on year to year basis as per the standard recognized accounting practice and to be taken only on those fixed assets which had been used during the related year for determining the fees for students in that particular year.
8. Any Corporate Social Responsibility (CSR) fund donation, grant, aid, and/or concessions actual received/adjusted for infrastructure, salary, recurring expenses by a private medical institution deemed to be University should be accounted as income while determining the fees and other charges which are spent for revenue expenditure. The institutes to put best efforts to raise funds through CSR of a company as per statutory provision of Companies Act.
9. The security/caution money deposited by the students shall not be exorbitant in nature. Also, the income earned from the deposits by way of interest may be deducted from the operating costs for arriving at the fee for medical courses.
10. Fees in respect of new or higher course/training shall be determined on the basis of direct expenses in respect of salaries of additional teaching faculty and other directly identifiable actual expenses in respect of that particular courses. Other common expenses in respect of teaching staff, non-teaching staff and other expenses which are common for both earlier and new courses should be arrived at by dividing the total common expenses by the number of students. Also, stipends paid to the PG students could be a part of the hospital expenses and should not be taken as a cost of the medical college or added to the fees of a PG student.
11. Development fee shall be at the rate of upto 15% of the operating cost can be added for section of development expenditure for growth and expansion of the medical college. The specific percentage of the Development Fee for a college may be linked to the statutory/regulatory (NAAC/ NABH/ MARBH) rating awarded to a college by the concerned statutory/regulatory authority so that there is an incentive for colleges to improve their performance and generate larger amounts for the development of the institution. Such surplus should not be allowed to be used for any other purpose and a separate account for the purpose may be maintained.
12. Hostel, mess, transport, library, and examination fees etc., could be arrived at broadly based on the actual expenses incurred for providing these services and the number of students availing

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these facilities. Utilising the hostel, mess and transport facilities by students is entirely optional and students who do not utilise these facilities are not to be charged for them.

13. The State FRC may require the private medical colleges and deemed to be Universities to publish on their website the annual audited accounts along with the schedules forming part of the accounts, details in respect of names of the teaching faculty and non teaching staff (full time, part time, guest faculty etc. as well as their qualifications) and other details relating to the hospital, hostel, mess, transport and library expenses.
14. If institution is penalized for any non-compliance of any regulatory provision/norm such penalties should not be levied/transfer to student fee in any form.
15. In case of any contrary situation between the Commission and State Fee Regulatory Authority prescribed guidelines or in any unprecedented peculiar circumstances the decision taken by the state fee authority shall be incurred under intimation to the commission on case to case basis.

Secretary

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